

February PSC Meeting Minutes

Meeting Minutes for Council Meeting on February 13, 2005

2:00 PM at OLR Hall

COUNCIL MEMBERS present:

Outgoing members: Arnolando Alcazar, Chris Lundin, Walt Lundin,

Continuing and New members: Fr. George Aranha, Helen Baumann, Laura Chiu, Susan Clingingsmith, Phil Coates, Mikey Hoag, Tom Jaworowski, Gerard McGuire, Bud McKenna, Jim McLaughlin, Joan Meyn, Fr. Eddie Obero, John Uebbing

Absent: Veronica Duluk, Tom Foy, Jesse Ruezza, Chuck Tully

LAITY and STAFF: Pat Briggs, Jim Chinn, Ann Coates, Linda Gargiula, Arlen Hagen, Cliff Herndon, Micky Martin, Marguerite Purcell, Jean Ramos.

Meeting Highlight Notes: This was a special meeting that was primarily dedicated to the transition from the old council format to the new parish organization structure. Chris Lundin presented an overview of the process and there was a formal changing of the guard. In addition, Fr. George presented a positive report on the ADA response, and a report on the progress that the assessment team has made in determining what to do with the position of Liturgical Director for the parish. Susan C reported further progress in the Youth and Catechetical programs. Finally Bud McKenna alerted all of us that the parish is entering a new budget cycle and the finance committee will be collecting the info required to create the 2005-2006 budget over the next couple of months.

The meeting was called to order by John Uebbing, and there was a brief discussion of the agenda.

Minutes for January were approved.

New members: John Uebbing introduced the new council members

Comments from the Council and Community: Arlen Hagen presented a letter from Mary Lee Hagen and Leona McGann reporting the current status of the Pastoral Home Ministry ministry, and requesting help from any interested parishioners. The letter will be attached to these minutes as Attachment 1. Arlen further reported that Mary Lee and Leona had been officially recognized and thanked for their many years of service to this ministry at the the 10:30 mass at OLR on the 13th.

PASTOR'S REPORT:

1. ADA: This year the Finance Committee decided to combine the ADA and the cathedraticum in order to educate the parishioners about these two assessments. The parish has responded generously to the ADA plea, and we are making excellent progress toward our goals.

2.Liturgy Director: Fr. George has had three different meetings to confer about the replacement for Nancy. Meeting number one had five parishioners meeting with Fr. George and Chuck Tully to consider this position. In response to this meeting, Chris Lundin has created a chart of the various tasks for people engaged in liturgy support. The assessment team is currently requesting each site to provide the information about who is doing these jobs at each of the three sites, and eventually at each of our eight weekend liturgies.

Next Fr George met with the Liturgy Ministry, including most of the priests. The outcome of this discussion was an agreement to redefine the position from a director of liturgy to a coordinator or facilitator of liturgy.

At meeting number three, Fr George and the assessment team (Chris Lundin, Phil Coates, Veronica Duluk, and Chuck Tully) decided to hire a coordinator who would provide services to each of the sites. OLR needs better communication; STA needs a support person; SAG needs a responsible person to provide leadership and coordination. They are planning to look first within our communities, for a part-time person. They will create an interview team which will include one person from each site. They will advertise in the bulletin, and hope to conduct the interviews in March. It was agreed that Laura Chiu, Pat Briggs and Ann Coates would make a good interview team. The goal is to find a person who will respect uniqueness and diversity, but encourage communication and cooperation.

CATECHETICAL MINISTRY REPORT: Susan continues to report good progress in the development of these programs. *Walking by Faith* leads in the direction of social concern. The OLR fourth grade teacher is inspiring social action in her class. The middle school and high school programs are doing well. Confirmation will be on May 14, 2005...please mark your calendars and plan to attend. We will have 11 students confirmed this year.

Susan is looking at hiring Ryan Melander as our new youth minister. He is 21; father is a youth minister; Ryan is a musician. He has been interviewed by teams from youth and catechetics and the ministry boards. The process of hiring him is progressing.

The songfest was very successful. The group "Friends of Jesus" played and were well received. They are a lively group and are available for future gigs at no charge.

Susan is making progress recruiting her youth and catechetics boards...she will send Helen the names of the members. There is interest in trying to get a catechetics program for STA...in the future. The 5:00 Youth Mass kicked off on Feb 12, 2005 at SAG. It was well executed. The SAG site committee will be hosting a community gathering after the 5:00 mass on the first Saturday each month. The liturgy planning team for this mass will be considering changing the focus of the mass to encourage attendance by the youth.

Fr George commented that he is working with Charlotte Gross to change the focus of the STA 10:30 mass to be more of a young adults mass. He feels that this effort is working.

DEANERY MEETING REPORT: Walt Lundin submitted a written report, which is attached hereto as Attachment 2. The "Youth" component of the PIT is planning monthly meetings at the deanery level. The "Social Justice" component has also expressed interest in meeting at the deanery level. Walt warned that Susan Clingsmith, who is our parish liaison with the deanery, may need to prime the pump to keep a focus on the deanery. Susan commented that the upcoming monthly deanery meetings will have speakers present on the five focus areas of the PIT.

PIA REPORT: Chris Lundin reported that PIA is interacting with the SES board of directors. They will be sending out a survey to SES families to solicit input about priority needs, and PIA and the board will then try to help meet those needs. Jim McLaughlin noted that he works with SES. His Lions Club is trying to form a new Lion's Club in EPA, but are meeting frustration because the EPA population moves around a lot, so it is hard to locate people and recruit them for things like service clubs.

PSC REORGANIZATION ISSUES: It is necessary to elect new officers for the new PSC. It was agreed that we would try to recruit a new member, an incumbent member, and a retired member of the PSC board to form a nominating committee. After much discussion, Laura Chiu, Phil Coates, and Chris Lundin agreed to form the nominating committee.

At this point in the proceedings we took a break. Following the break, we convened in the next door room and Fr George led us in a prayer service and faith sharing exercise as a new beginning for our revamped PSC.

THE NEW PSC: Chris Lundin reviewed the history of the reorganization effort that culminated in this meeting and introduced the new organization. There were questions and answers, and a general discussion of the fact that the new PSC is really a work in progress, and that we must all keep in mind that we must continue to evaluate what is and isn't working, and make changes as we become aware of opportunities for organizational growth. Helen passed out binders to the new members containing the new member packet information that had been put together by Walt Lundin.

FINANCE COMMITTEE: Bud McKenna explained that the parish budget is due to the bishop by July 1, 2005. The process to create the budget starts in March. The lion's share of the budget work is done by Chuck, and then reviewed by the finance committee. In years past, most budget information has been provided by the staff. HCC puts in a budget request every year. This year, given our new org structure, Bud expects that Chuck will put out a RFI to each of the ministry teams. The teams will need to get their information back to Chuck in a timely fashion. Last year it took eight iterations before the finance committee was able to agree on the budget.

ACTION ITEMS:

- 1 **Phil C. will notify bulletin editor of changes on the PSC , to update the names that appear in the bulletin.**
- 2 **Chuck Tully will report on Nancy's exit interview.**
- 3

March AGENDA ITEMS:

- 1.

Next Meeting: March 9, 2005 at OLR

Attachments:

1. Pastoral Home Ministry letter from Hagen and McGann.
2. Annual Deanery Meeting Report.
3. HCC monthly activity report

Attachment 1: HCC Report for February PC

Report for February Council Meeting

PIT: The Deanery Advisory Group met 1/24 and evaluated the meeting of our Deanery 2 with Bishop McGrath on 1/13. General comment: Good attendance; not all attendees were knowledgeable about the purpose of the meeting, the measures of success or the diocesan Plan; more time needed for small group discussion.

About 70 people came: St. Athanasius 17 incl. 2 clergy St. William 13 incl. 0 clergy, STA 12* incl. 2 clergy, St. Joseph 10 incl. 2 clergy St. Nicholas 9 incl. 1 clergy, St. Simon 8 incl. 1 clergy, St. Dominic 1 clergy. (* Frs. George and Eddie, staff members Tully and Clingingsmith and 8 parishioners, incl. 4 Councilmembers.) BUT WHO'S COUNTING?

Our Deanery 2 experience will be given to other deaneries that have not yet had their meetings to help their planning.

Some immediate results: We now anticipate some future deanery meetings will involve more clergy and more non-staff laity. There should be more deanery meetings focussing on the Plan. The deanery will encourage and facilitate periodic gatherings of lay groups that have a stake in implementing the Plan. Fr. George (ahead of the curve) has started a Youth Mass (5pm Sat. SAG) and a Young Adult Mass (10:30a Sun. STA). Their availability will be publicized to other parishes. The Circle has been asked to advertise its meetings to STA young adults.

JustFaith: 33 people attended the 1st session of the JF Alumni's educational talks on Catholic Social Thought for Busy People. The 2nd session will be at St. Joseph School on Miramonte, 7:30p, 2/22.
Subject: Builders of the Kingdom of God - Heroes Who Walked the Walk.

HCC: On the eve of the Beardslee execution 4 HCC members, 4 other parishioners, a Quaker and a diocesan priest enroute to a midnight vigil at San Quentin gathered at Embarcadero and El Camino for a candlelight vigil.

Two parishioners attended the Respect Life Mass at St. Nicholas on 1/24 - down one from the 2004 count.