

PASTORAL STEWARDSHIP COUNCIL

Minutes for the PSC Meeting on September 13, 2006

7:00 PM at Our Lady of the Rosary Church

COUNCIL MEMBERS

Present: Susan Adams (SAG Site Committee), Helen Baumann (STA Site Committee), Laura Chiu (OLR Site Committee), Tom Jaworowski (Human Concerns Committee), Mary Beth Lefebvre (Youth Ministry Board), Micky Martin (Liturgy Board), Gerard McGuire (Adult Spiritual Development), Bud McKenna (Facilities Committee), Jeanne Ramos (Community Life Board), Jesse Ruezga (Hispanic Leadership Team), Chuck Tully (Parish Administrator)

Absent: Pastor, Parochial Vicar, Catechetical Board, Communications Committee, Finance Committee

Guests: Ruth Chippendale, Barbara Kent, Walt Lundin, Rob Manfrey, Marguerite Purcell

MEETING HIGHLIGHTS

Barbara Kent, a guest at tonight's meeting, explained the format of the 'New-comers' Dinner with the Pastor'. She requested that each ministry provide two or three individuals to support this function which welcomes and orients those joining our parish community. The Hispanic Ministry will help in the tasks associated with the dinner scheduled for October 8.

The upcoming events for the parish were announced, and those occurring during the next four weeks were emphasized. These included the PPP (Parish Patron Party), the Mission presented by Fr. Osborne, OFM, in October, The Parish Picnic on September 17, the Scripture Study sessions to be held on Thursdays beginning September 21, the Burning Bush event on Sunday, September 24, and the talk to the Pastoral Councils of the Diocese by Sr. Patricia on Sunday, September 25.

Chuck summarized the recent work done or scheduled for the parish facilities, including the new roof for the church, repairs to the roof of the ISP, and the paving of the parking lot at OLR. He also discussed the Financial Report for the Fiscal Year and distributed a handout of the preliminary budget data.

Tom provided a written report of the HCC activities for the period from mid-April through August of 2006. Plans for the Time and Talent Faire to be held on the weekend of October 7 and 8 were discussed.

The report entitled 'MAP' - Ministry Area Profile will be discussed at the next two PSC meetings. This report is available at Sr. Patricia's website.

Prologue

The meeting was called to order by by Bud McKenna at 7:08 P.M. A collection of prayers were recited individually and sequentially by Bud (Doubt), Helen (Decisions), Gerard (???), Laura (Dreams), Chuck (Enthusiasm), and Sue (Life/Love/Possibilities).

The agenda for tonight's meeting was revised for instructions on the Time and Talent Faire to be given by Mary and then accepted. The minutes of the July 12th meeting were approved with one correction: Fr. Tony volunteered to offer the opening prayer while the minutes originally stated that no one stepped forward. Micky volunteered to lead the group in prayer at the start of the October meeting.

Comments from the Council and the Floor

Tom introduced Barbara Kent who wished to request the support of the PSC for an important ministry: The Newcomers' Dinner with the Pastor. Barbara described a typical dinner of this type. There are usually four couples (about eight people) who are invited to this dinner. Arrival time is around 6:00 P.M. Liquid refreshments are served in the living room, and afterwards the guests and Fr. George have dinner in the dining room, probably a barbecued main dish with vegetables and then dessert. The guests begin to leave around 8:00 P.M. Barbara requested that two or three people from a ministry help with the preparation, serving, and clean-up for this function. Since only one Newcomer's Dinner is scheduled each month, no ministry would be in the support role more than once a year. Those helping would arrive about 5:00 P.M. and leave after the clean up is finished. This dinner provides a pleasant setting for interaction between the newcomers and members of a particular ministry.

The next Newcomers' Dinner is scheduled for Sunday, October 8th. Barbara inquired if any ministry represented here would like to help at this dinner. Jesse volunteered the support of the Hispanic Ministry for this October dinner.

Micky and Marguerite revealed that about 75 newcomers have come into STA Parish during the period from January to September, 2006. These new individuals need to be welcomed and cultivated/integrated into our parish.

Old Business

Mary Beth reported that the Youth Dinner was held on the first meeting of the school year on Sunday, September 10, at the Dermody Center. Forty High School students attended this function.

Upcoming Events

Micky reviewed the PPPs (Parish Patron Parties) scheduled for the next four months:

Sunday, October 8th at OLR (Feastday of Our Lady of the Rosary - October 7) beginning at 10:30 A. M. Pancake Breakfast volunteers are needed.

Saturday, November 18th at SAG (Feastday of St. Albert the Great - Nov. 15) TBD at SESS (Feastday of St. Elizabeth Seton - January 4) Sunday, January 28th at STA (Feastday of St. Thomas Aquinas - January 28)

Sue reported that Fr. Keenan Osborne, OFM, will be presenting a Mission on three successive evenings in October from 7:00 p.m. till 9:00 p.m. at the Hospitality Center of SAG. The dates are Monday, Tuesday, Wednesday, October 9, 10, 11, respectively. Individuals in the Northern Deanery have been invited to this Mission.

Someone (perhaps Sue) inquired if the PSC should change the date of the next PSC meeting in October to another evening. MaryBeth opposed that idea because of the difficulties like hers for parents with young children. After considerable discussion when Jeanne and Gerard expressed their determination to attend the Mission regardless of what else was scheduled that night, Laura suggested that the PSC meeting start an hour earlier, at 6:00 p.m. that night at SAG, with an expedited agenda to allow everyone present to attend the mission.

Community Life is involved in two activities this month. Jeanne reminded everyone of the Parish Picnic scheduled from 11:30 a.m. until 3:00 p.m. on Sunday, September 17, at SAG. Marguerite has been working with Kathleen Hart to organize a group for mothers and nannies of young children (infants to four years of age) to meet in the park or Dermody Center for socializing and support.

The morning and evening Scripture Study sessions conducted by Fr. George and John Braun will begin on Thursday, September 21. Chuck remarked that a pot-luck party for Fr. George's birthday, organized by the Knights of Columbus, would be held on Saturday, September 23 at SAG after the 5:00 p.m. Mass. Fr. Tim Meier, S.J. will be the presenter and moderator for the Burning Bush event on Sunday, September 24 from 3:00 p.m. until 5:00 p.m. Sr. Patricia will present a talk to the Diocesan Pastoral Councils on Monday evening, September 25, at 7:30 p.m. at Our Lady of Peace Church in Santa Clara.

Rob Manfrey reported that the Sacrament of Confirmation will be administered by Bishop McGrath on Thursday, June 7, 2007. to those eligible to receive this sacrament.

PARISH ADMINITRATOR'S REPORT

Chuck presented some announcements given to him by Fr. George. The Capital Campaign for the San Jose Diocese will be initiated at the meeting to be held on September 29. The information sheet on Lay Ministry Formation from the San Jose Diocese was distributed to the attendees.

Chuck reviewed recent work done or scheduled on various facilities belonging to the parish. The roof of the International School of the Peninsula was repaired at a cost of \$18,500 to prevent leaking. The new roof for the St. Thomas Aquinas Church is estimated to cost between \$130,000 and \$150,000, depending on its guaranteed length of life (up to 50 years). The option of using copper sheathing instead of shingles on the steeple was discussed. The issue of the boarded-up windows at the front of STA Church was brought up but not resolved. The painting of the exterior of the church after the new roof is installed presented some choices, such as the dominant color of the paint and whether a four color scheme would be preferable to a three-color scheme. Paving the new parking lot at OLR cost \$65,000.

A few other items pertinent to Buildings and Maintenance were noted. The renovations to the upstairs apartment of the Homer House are almost complete. The fire hydrant at OLR has been successfully tested. The gift of a new grand piano

has been received by the parish to be used at SAG.

The Financial Report for the Fiscal Year ending in September was the major part of Chuck's presentation. A bulletin insert is being prepared with detailed information on the parish budget, such as Projected and Actual revenues and expenses. This insert will be distributed to parishioners on the first Sunday of October. Chuck did provide a handout of the preliminary budget data. The advantage of making contributions to the parish utilizing electronic withdrawal from a bank account was mentioned.

MINISTRY REPORTS

Tom distributed the report of HCC activities for the period from mid-April through August of this year. Because of time constraints, the only item he commented upon was the deteriorating situation in Darfur. He gave the phone number of the White House (202 456-1111) to enable anyone to urge UN action to protect the refugee camps.

There was no report for the Hispanic Ministry Team

Time and Talent Faire

A handout was provided to the Ministry Representatives to be completed by each ministry team for distribution to inquiring individuals at the Faire. This will provide the essential information about the ministry, such as its mission, activities and members to contact.

Sue noted that there was a poor review of last year's T & T booklet, entitled "People Programs Possibilities". She suggested that this negative feedback was not acknowledged or utilized. Walt observed that Mary and Chris Lundin are editing the PPP booklet and are considering criticisms that were collected. Bud realized that the PSC feels that there should not be a rush to print the revised booklet. He directed that a signoff should be obtained verifying the information given for each ministry before publishing this booklet.

Micky recommended a one page sheet for each inquirer which would contain, at the minimum, a roster of the ministry members and their phone numbers.

New Business

It was suggested that a 'hit' counter be made operational on the Parish Web Site to determine how many inquiries are made and what sections of the web site are queried.

The report referred to as 'MAP' - Ministry Area Profile is available from Sr. Patricia's website and will be discussed at the next two PSC meetings. Sr. Patricia Mitchell heads the Office of Parish and Planning of the San Jose Diocese. She plans to discuss the significance of this report and the 'percept' data obtained for the diocese at three meetings with members of pastoral councils in the diocese. The first meeting will be held on September 25 at Our Lady of Peace in Santa Clara. . Walt has the report entitled "Hispanic Community: Growth in California" available for reading from his email address.

Closure

The next meeting will be held at **SAG on Wednesday, October 11th at 6:00 p.m..** Please note the change in time and place. The meeting was adjourned at about 9:15 p.m.

ACTION ITEMS

1. Each ministry is directed to complete an information sheet for the Time and Talent Faire stating the ministry's mission, activities, and members to contact.
2. The ministry reports due at the October PSC Meeting are Community Life Board, Catechetical Board, and Adult Spiritual Development
3. One or more ministries should schedule volunteers to support the Newcomer's Dinner(s) during the remainder of 2006.

ATTACHMENTS

1. Human Concerns Committee Report