

PASTORAL STEWARDSHIP COUNCIL
Minutes for the PSC Meeting on July 9th 2008
7:00 PM St Albert the Great Hall

COUNCIL MEMBERS Present:

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| Pastor- Fr. George Aranha | Youth Ministry- Mary Clifford |
| Parochial Vicar- Fr. Jerònimo Gutierrez | Liturgy- Kay Williams |
| STA Site- Lorraine Dabney | Hispanic Leadership- Juanita Marquez |
| SAG Site- Kathleen Hart | Adult Spirituality- Gerard McGuire |
| OLR Site- Laura Chiu | Finance- Rick Barry |
| Human Concerns- Ruth Chippendale | Catechetical Board- Jerry Lucha |
| Facilities- Bud McKenna | Communications- Nicole Khan |
| Community Life- Micky Martin (Stand-In) | |

Absent:

Guests: Helen Baumann

PROLOGUE

The meeting was called to order at 7:11pm. Gerard shared a prayer to St. Joseph and ask everyone to reflect about the people hard at work and behind the scenes who are often forgotten. After Faith Sharing, the agenda was looked over, the motion was placed on the floor to approve the agenda, and the motion was passed. RCIA will provide Faith Sharing for the month of September. The minutes for June were not available for approval, and will be approved in the September PSC meeting.

Comments from PSC Members and/or other Guests

Jerry reminded the council that annual reports were due at the end of June. There were no other announcements from the floor.

CLERGY REPORT

Introduction of the Parochial Vicar- Fr. George introduced Fr. Jerònimo Gutierrez, Parochial Vicar to the Pastoral Stewardship Council. Father Gutierrez comes to the parish from the Sacred Heart Community in San Jose, where he held position as Pastor. Fr. Gutierrez shared a few words with the council, and expressed his support to Father George and the parish community. Welcome Father Gutierrez!

Parish Picnic Date Update- The parish picnic date was modified from September 7th to **September 21st**. The coordinators of the parish picnic felt the original date came too soon after Labor Day weekend.

Year of St. Paul Update- Fr. George is organizing community sessions to discuss Letters of St. Paul. There will be a session on July 17th at OLR from 7-9pm, and future sessions will take place August 14th, August 21st, September 11th and September 18th.

PSC Announcement- The Pastoral Stewardship council meeting date and time was announced at the pulpit at all masses, as an on-going effort to promote PSC visibility and participation.

MINISTRY REPORTS

COMMUNITY LIFE

Jeanne explained that Community Life has a short list of members, but there are many volunteers that collaborate of individual projects. Members and new volunteers are always welcome.

The Seder Dinner took place back in March. Many thanks go out to Paul and Laurie Vavuris, who coordinate the event, and have volunteered for many years. RCIA Reception also had a successful turnout, with a large attendance of parishioners and family. The Angel Exhibit, set up to enhance the burning bush talk on Angels, was a great experience for the community. Community Life would like to consider a similar talk and exhibit with saints.

Fr. Tony's farewell picnic took place on June 22nd. Community Life collaborated with the Hispanic Community, and more than 400 parishioners were in attendance. The farewell picnic encouraged parishioners to unite and come together in a single community.

On-going activities include a welcoming table, to help register new parishioners. Currently, there are 2,187 registered families/households within the parish.

CATECHETICAL BOARD

The Catechetical program continues a successful and smooth program for children; As part of the program, Sue Clingingsmith meets with parents once a month. A noticeable change in the program is the termination of a paid coordinator at each site. There will be a new coordinator, considered an assistant to Sue, and volunteers to oversee the 3 sites of the parish. Past and future activities are included in the quarterly report, including a calendar for the upcoming year.

ADULT SPIRITUAL DEVELOPMENT

The weekly insert "Faith Connection" continues circulate as a weekly insert for parishioners interested. Gerard also informed the council that the "New Beginnings" kit- a program designed to increase the awareness of parishioners for the need of Stewardship within our e community is available for others to

review and utilize as an working 1 tool for implementation of a Stewardship development program for the parish.

Ongoing activities include Baptism Catechesis taking place every 4th Saturday of the month and Centering Prayer on the 1st & 3rd Tuesday of the month. Gerard is also organizing the All-Parish Retreat to take place on Sat. 15th Nov. '08 with the help of a 'Core Group'. Parishioners interested in joining the core group can contact Gerard.

Adoration of the Blessed Sacrament that took place Wednesdays after 12:15 mass at St. Thomas Aquinas has been cancelled due to a lack of participants. Juanita added that Adoration of the Blessed Sacrament also takes place the first Friday of every month at Our Lady of the Rosary from 7pm to 11pm.

OLD BUSINESS

Thomas House Update and Timeline

A Task Force is in place for the Thomas House renovation project. The goal of the Task Force is complete the renovation project by September 2009. A Project Timeline was distributed to council members and guests to look over. An Architect and possibly a Historical Architect will be hired, and will work together on the renovation ideas. A historical architect may be necessary for the renovation of the Thomas House because the house was built in 1928 or 1929 and can be considered a historical property. As it stands, bringing the Thomas House to code will be a complicated and elaborate process. However, there will be historical building codes to consider, which may provide a certain level of flexibility and relief from restrictions.

The Thomas House renovation will be funded from the general fund of the parish. Currently the Thomas House is an unsafe property. The use of the general funds is to bring a property of St. Thomas Aquinas parish up to code, for a safe use by all parishioners in the community; the parish will come together in the fundraising efforts.

The finance committee has looked at 3 different renovation options, and has chosen to bring the Thomas House up to code, using the 2nd floor as housing for added income into the parish. As administrative and financial arrangements proceed, the current lease on the Thomas House has been extended for an additional 6 months.

The Project Timeline for the Thomas House is ambitious, and any small glitch may and can affect the timeline. The parish owes the tenants the responsibility of the Thomas House upkeep, and efforts will continue to keep to the timeline for a timely completion of the Thomas House renovation project.

Mandella Input Request

Juanita continues to work on the mandella, and will have ideas to show the council at the September PSC meeting.

NEW BUSINESS

Expectations for Each Ministry (Fr. George)

The Pastoral Stewardship Council must understand their roles as leaders within the community. The role of the PSC is to speak for the community and volunteers. The role of the council members is to take the information back to the ministries, and relay the information. Council members then bring ministry concerns, suggestions and input back to the Council.

Each ministry must be composed of a certain amount of members which include a Chair, a PSC Rep, and a volunteer coordinator, as is stated in the guidelines. The PSC is composed of different ministries, but the council works together to support one another. The council members can help one another in order to meet the requirements of the PSC guidelines. Currently, there is a request to add RCIA to the PSC roster; in addition, there are other ministries within the PSC such as Pastoral Home Care that also need a voice on the council. Father George would like to encourage ministries to support each other in recruiting new members. RCIA could possibly fall under the umbrella of the Adult Spirituality Development ministry.

The Building and Maintenance Committee asks for help in recruiting members that are knowledgeable in safety issues that concern not only the Thomas House, but safety issues within the parish property. Fr. George encourages the council members to attend the Parish Picnic, and become visible to the community as a council. Council members could even wear their PSC name tags at mass.

Time & Talent Follow-Up

PSC members took the time to discuss all ideas in order to make Time & Talent a successful event this year. Each council member should take ownership of their respective ministry, and find creative ways recruit new members. Jeanne stated that Community Life can spearhead the project, as long as she can count on the support of Fr. George and volunteers. Each site will hold a Time & Talent day in October. Jerry asked the site committees (STA, SAG and OLR) if they could work out the layout and logistics for their respective sites. Jerry will make sure time is available on the agenda for a Time & Talent update. The motion was made to appoint Jeanne as the Chair to coordinate Time & Talent days at each site. The motion was passed.

CLOSURE

The PSC council meeting closed upon nominating Jeanne as the coordinator for Time & Talent. The meeting adjourned at 9:00pm.

ACTION ITEMS

1. Annual Report- Reports due to Mary Sullivan.
2. All Parish Retreat (on-going)- Take information back to ministries, and gather feedback/interested participants to join a 'core group' in organizing the retreat
3. Time and Talent- help Community Life to coordinate ideas.

ATTACHMENTS

- a. Agenda
- b. Community Life Quarterly Report
- c. Catechetical Board Quarterly Report
- d. Adult Spirituality Quarterly Report

Next Meeting Date/Time: Wednesday September 10th 2008 OLR Hall

Ministries to Report:

- St. Thomas Aquinas Site
- Liturgy
- Communications